Apollo PNR Validation Shortcuts

- To Navigate a DTS PNR the CTO should do the following:

  *I Displays Itinerary
  *T Fare/TAW Line (if applied)
  9D Seat Assignments
  *PRW Document Name/Flight Related Remarks
  *PRR Cross Reference Line (1 of 1 PNR)
  *PRY Trip Purpose/Lodging Request/Lodging Comments
  *PRX Car Request/Car Remarks
  *PRP Profile remarks

- To send remarks back to the AO or the traveler:

  []:5Gexample hotel requested sold out
  []:5Dexample non smoking car booked per your request
  []:5Wexample changed from YCA to HCA savings of $125

- **Mandatory** format for off line booked hotel:

  0HTLZZBK1WAS10AUG-OUT12AUG/W-MARRIOTT[]101 MAIN
  STREET[]ARLINGTON[]VA[]12345[]800-555-1212**1 KING BED 29.00USD**/CF-
  12345678

- **Mandatory** format for off line booked car:

  0CARETBK1WAS10AUG-12AUGCCAR/** you can type up to 43 freeform
  characters**/RT-USD29.00DY-UNL FM XD30.00XH15.00/CF-123456

Note: If these formats are not used exactly as noted for manual car/hotel the pnr will not update correctly in DTS.